



**CITY OF BELL GARDENS
SUCCESSOR AGENCY TO THE COMMUNITY
DEVELOPMENT COMMISSION
REGULAR MEETING
MONDAY, APRIL 27, 2015, 6:00 P.M.
AGENDA**

LOCATION: CITY COUNCIL CHAMBER, 7100 GARFIELD AVENUE, BELL GARDENS, CA

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the Successor Agency Secretary at (562) 806-7706. Notification 48 business hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL OF SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT COMMISSION MEMBERS

Priscilla Flores, Agency Member
Jose Mendoza, Agency Member
Maria Pulido, Agency Member
Pedro Aceituno, Vice Chair
Jennifer Rodriguez, Chair

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

(Three minutes per person, subject to a total period of 30 minutes)

This public comment period is for items listed on the SUCCESSOR AGENCY AGENDA ONLY. Submit a WHITE public comment card with the agenda item number you would like to discuss to the Successor Agency Secretary prior to the start of this period. Cards that are submitted with no agenda item listed will be moved to the final public comment period. There will be no further cards accepted once the public comment period has started. Comments are limited to three (3) minutes per person, subject to an overall thirty (30) minute period. Please direct your comments to the Chair and observe the Rules of Decorum appropriate to the Council Chamber. State law prohibits the Successor Agency from discussing any item not appearing on the posted Successor Agency Agenda.

CONSENT CALENDAR (Item No. 1 – 2)

All matters listed under the Consent Calendar are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless members of the Successor Agency to the Community Development Commission request specific items to be removed from the Consent Calendar for separate action. Items called for separate discussion will be heard as the next order of business.

1. MINUTES

March 23, 2015 – Regular Meeting Minutes

Recommendation: It is staff's recommendation that the Successor Agency to the Community Development Commission approve the minutes for the Regular Successor Agency Meetings of March 23, 2015.

2. WARRANT REGISTERS AND WIRE TRANSFERS

Recommendation: It is staff's recommendation that the Successor Agency receive and file the following transactions:

Warrant register dated	03/31/15	Check #s	12731-12734	\$	4,122.37
Warrant register dated	04/07/15	Check #s	12735-12737	\$	<u>7,380.55</u>
			Total	\$	<u>11,502.92</u>

In approving the action of receiving and filing the warrant registers, the official minutes of the Bell Gardens Successor Agency to the Community Development Commission should state that each individual member of the Successor Agency is not voting on, influencing the outcome of, or participating in approving, accepting, receiving, or filing any warrant which bears the name of the same Successor Agency member, or pays for any costs or expenses, or otherwise benefits the same named Successor Agency member. Each Successor Agency member will not be participating, influencing, or voting on any such warrant bearing their name or which benefits the same named Successor Agency member, but with that exception is voting in favor of receiving and filing all other warrants contained in this report, unless otherwise noted on the record at the time of the approval of the action required by this report.

PUBLIC COMMENTS ON NON-AGENDA ITEMS UNDER THE SUBJECT MATTER JURISDICTION OF THE SUCCESOR AGENCY TO THE COMMUNITY DEVELOPMENT COMMISSION

(Three minutes per person, subject to a total period of 30 minutes)

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SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT COMMISSION MEMBER COMMENTS

ADJOURNMENT



**CITY OF BELL GARDENS
CITY COUNCIL
REGULAR MEETING
MONDAY, APRIL 27, 2015, 6:00 P.M.
AGENDA**

LOCATION: CITY COUNCIL CHAMBER, 7100 GARFIELD AVENUE, BELL GARDENS, CA

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CALL TO ORDER

ROLL CALL OF CITY COUNCIL MEMBERS

Priscilla Flores, Councilmember
Jose Mendoza, Council Member
Maria Pulido, Council Member
Pedro Aceituno, Mayor Pro Tem
Jennifer Rodriguez, Mayor

PRESENTATION

- Presentation recognizing Officer Esteban Perez and Officer Robert Lopez for receipt of the MADD awards for drunk driving arrests in a calendar year.
- Bell Gardens Elementary student recognitions

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

(Three minutes per person, subject to a total period of 30 minutes)

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CONSENT CALENDAR (Item No.'s 1 – 5)

All matters listed under the Consent Calendar are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless members of the City Council request specific items to be removed from the Consent Calendar for separate action. Items called for separate discussion will be heard as the next order of business.

1. GENERAL MOTION TO READ ALL ORDINANCES BY TITLE ONLY

In order to expedite the conduct of business at Council meetings, California State Law (California Government Code Section 36934) allows Ordinances to be read by title if a majority of the legislative body supports the motion to waive the full reading.

Recommendation: It is staff's recommendation that the City Council approve a general motion to waive full reading and approve Ordinances by title only pursuant to California Government Code Section 36934.

2. WARRANT REGISTERS AND WIRE TRANSFERS

Recommendation: It is staff's recommendation that the City Council receive and file the following transactions:

Warrant register	03/31/15	Check #s	153161 – 153231		\$ 373,081.41
Warrant register	04/07/15	Check #s	153232 – 153306		
Wire transfers	04/02/15	Wire #s	1040-1041	<u>\$ 354,555.69</u>	
Payroll transfer	04/02/15		Net payroll	<u>\$ 347,848.70</u>	\$ 702,404.39
Total =					<u>\$ 1,075,485.80</u>

In approving the action of receiving and filing the warrant registers, the official minutes of the Bell Gardens City Council should state that each individual member of the City Council is not voting on, influencing the outcome of, or participating in approving, accepting, receiving, or filing any warrant which bears the name of the same Council member, or pays for any costs or expenses, or otherwise benefits the same named Council member. Each Council member will not be participating, influencing, or voting on any such warrant bearing their name or which benefits the same named Council member, but with that exception is voting in favor of receiving and filing all other warrants contained in this report, unless otherwise noted on the record at the time of the approval of the action required by this report.

3. REJECTION OF CLAIMS

The City directed the original claim filed by Maria Elena Ortiz to Carl Warren & Company and following an investigation by the City's claim management company, this claim has been prepared for rejection.

Recommendation: It is staff's recommendation that the City Council reject the claim filed by Maria Elena Ortiz. In accordance with the standard operating procedures, these claims have been prepared for rejection following a recommendation provided by the City's claims management company, Carl Warren & Company, and in a manner that allows these claimants, subject to certain exceptions, up to six months to file a court action on their claim.

4. APPROVAL OF THREE YEAR AUDIT SERVICES AGREEMENT WITH GRUBER AND ASSOCIATES, INC.

Annually, the city's financial information is audited by an independent audit firm who provides an opinion on the city's financial statements. Their opinion letter communicates the scope of their audit along with a statement that declares the city's financial statements as fairly stated or fairly stated with a qualification. Along with auditing the city's financial information, the audit firm will also obtain an understanding of the city's internal control structure over cash disbursements, cash receipts and payroll. They will make a determination whether the controls are designed properly and if the controls are properly implemented. Lance, Soll & Lunghard, LLP (LSL) has been the city's auditors for the past eight years. Their agreement ended at the completion of the June 2014 audit. In February, the City issued a Request for Proposals (RFP) for audit services. The RFP was advertised on the California Municipal Finance Officers website and sent directly to various firms. Nine proposals were received by the city. After a review of each proposal, six firms were selected to be interviewed. The interview panel was comprised of three City Staff members including the Assistant City Manager, Director of Finance and Administrative Services and the Accounting Manager. The audits firms were evaluated to determine if they were qualified to perform the audit and on the engagement fee they proposed. To determine firm qualification, the firms were evaluated in three categories and provided a score in each category of unqualified, qualified or qualified plus where the plus indicates the firm showed exceptionally well in that particular category. All six firms interviewed were determined to be qualified to perform the audit. Additionally, the six firms proposed the below fees for the three-year engagement:

perform the audit. Additionally, the six firms proposed the below fees for the three-year engagement:

Audit Firm	Average Per Year	Over Three Year Term
Gruber and Associates, Inc.	\$28,800	\$86,400
White Nelson Diehl Evans, LLP	\$40,111	\$120,333
Lance, Soll & Lunghard, LLP	\$46,290	\$138,870
Vasquez & Company, LLP	\$49,529	\$148,587
Moss, Levy & Hartzheim, LLP	\$36,557	\$109,671
Rogers, Anderson, Malody & Scott, LLP	\$46,000	\$138,000

Based on the interviews to determine audit firm qualification and the fee proposal to perform the audit, we recommend that the city enter into a three-year agreement with Gruber and Associates, Inc. Gruber and Associates, Inc. is an experienced, well qualified firm, primarily made up of managers and partners with significant experience in local government. As the table above demonstrates, their proposed fee is significantly lower than the other five firms who were evaluated. Their fee will provide a savings to the city of \$42,393 over the three year period as compared to the current audit fee. Additionally, we reached out to their references who all provided positive reviews.

Recommendation: It is staff's recommendation that the City Council approve Resolution No. 2015-31, approving the professional services agreement with the firm Gruber and Associates to perform the City's annual independent audit for Fiscal Years 2014-15 through 2016-17.

5. LOCAL COMMISSIONS APPOINTMENTS LIST

The local appointments list includes the Bell Gardens Commissions and Commissioners. The City Council adopted Ordinance No. 825 on July 13, 2009 which consolidated the existing City Commissions and established minimum requirements for service. It should be noted that all Commission Members must reside within the City of Bell Gardens and may only serve on one Commission at a time. Once appointed, each Commissioner must adhere to the requirements of the City's Conflict of Interest Code and state-mandated AB 1234 ethics training. Ordinance 825 allows each Council Member to nominate one (1) candidate per Commission, subject to the approval of the Council majority. The appointed Commission Member will serve a term that coincides with the term of the Council Member who made the original nomination. Once appointments are made, the City Council will recognize all outgoing and incoming Commissioners. The new members will receive their Oath of Office and will begin service with their respective Commission at the next regularly scheduled Commission meeting. The City Clerk's Office will arrange for the proper filing of Conflict of Interest Code paperwork and schedule AB 1234 ethics training.

Recommendation: It is staff's recommendation that the City Council receive and file the local commissions appointments list.

DISCUSSION (ITEM NO. 6)

6. RESOLUTION NO. 2015-32: DECLARING LEVEL 2 WATER SUPPLY SHORTAGE

On July 15, 2014, the State Water Resources Control Board (Water Board) adopted emergency regulations for statewide urban water conservation to ensure water agencies, their customers, and state residents increase water conservation in urban settings. On March 27, 2015 the Water Board extended the emergency regulations

Recommendation: It is staff's recommendation that the City Council adopt Resolution No. 2015-32, declaring a Level 2 Water Supply Shortage pursuant to Section 11.03.080 of the Bell Gardens Municipal Code, which establishes irrigation restrictions of two days per week, 15 minutes per station per day from April through October, and one day per week, 15 minutes per station, per day from November through March, consistent with emergency regulations approved by the State Water Resources Control Board on March 27, 2015.

PUBLIC COMMENTS ON NON-AGENDA ITEMS UNDER THE SUBJECT MATTER JURISDICTION OF THE CITY COUNCIL

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CITY COUNCIL MEMBER COMMENTS

ADJOURNMENT