



**City of Bell Gardens**

**Municipal Water System**

**Water Shortage Contingency Plan**

**7100 S. GARFIELD AVENUE, BELL GARDENS CA 90201**

**Public Water System CA1910108**

**Effective: January 1, 2025**

## Table of Contents

Section I:	Declaration of Policy, Purpose, and Intent .....	3
Section II:	Public Education .....	3
Section III:	Coordination with Regional Water Planning Groups.....	3
Section IV:	Authorization.....	3
Section V:	Application .....	4
Section VI:	Summary of Drought Response Stages and Response Actions.....	4
Section VII:	Drought Response Triggers .....	6
	Stage 1 Triggers -- Water Shortage WARNING Conditions -- City of Bell Gardens Level 1 Shortage .....	6
	Stage 2 Triggers -- Water Shortage MODERATE Conditions -- City of Bell Gardens Level 1 Shortage .....	6
	Stage 3 Triggers -- SIGNIFICANT Water Shortage Conditions -- City of Bell Gardens Level 2 Shortage .....	7
	Stage 4 Triggers -- SEVERE Water Shortage Conditions -- City of Bell Gardens Level 2 Shortage .....	7
	Stage 5 Triggers -- CRITICAL Water Shortage Conditions -- City of Bell Gardens Level 3 Shortage .....	7
	Stage 6 Triggers -- EMERGENCY Water Shortage Conditions -- City of Bell Gardens Level 3 Shortage .....	8
Section VIII:	Drought Response Stages and Actions.....	8
	Permanent Water Conservation Requirements .....	10
	Level 1 Water Supply Shortage Response Actions .....	12
	Level 2 Water Supply Shortage Response Actions .....	12
	Level 3 Water supply shortage -- Emergency Condition Response Actions .....	13
	CATASTROPHIC Water Allocation Plan .....	15
Section IX:	Enforcement .....	16
Section X:	Waivers.....	16

## **Section I: Declaration of Policy, Purpose, and Intent**

The purpose of the Water Shortage Contingency Plan (Plan) is to help conserve the available water supply; to protect the integrity of public water system supply facilities, with particular regard for domestic water use, sanitation, and fire protection; to protect and preserve public health, welfare, and safety; and, to minimize the adverse impacts of water supply shortage or other water supply emergency conditions.

Water uses regulated or prohibited under this Plan are considered to be non-essential and continuation of such uses during times of a water shortage or other emergency water supply conditions are deemed to constitute a waste of water subjecting the offender(s) to penalties as defined in Section IX of the Plan.

## **Section II: Public Education**

The City will regularly provide the public with information about the Plan, including information about the conditions under which each stage of the Plan is to be initiated or terminated; and the drought response measures to be implemented in each level or stage shortage, including but not limited to the value of water, sources of water being used, and methods and opportunities for conservation.

## **Section III: Coordination with Regional Water Planning Groups**

The service area of the City is located within Metropolitan Water District's service area. Metropolitan Water District's water planning area assessment documents were considered in the development of the Plan. A copy of the final Plan is posted on the City's website at <https://www.bellgardens.org/government/city-departments/public-works/water>.

## **Section IV: Authorization**

The City Manager, or designee, is hereby authorized and directed to implement the applicable provisions of this Plan upon determination that such implementation is necessary to protect public health, safety, and welfare. The City Manager, or designee, shall have the authority to initiate or terminate drought or other water supply emergency response measures as described in this Plan.

The contact information for the City Manager is:

Michael B. O'Kelly, City Manager  
Tel: (562) 806-7702  
Fax: (562) 806-7709  
Email: [MOKelly@bellgardens.org](mailto:MOKelly@bellgardens.org)  
City of Bell Gardens  
7100 Garfield Ave.  
Bell Gardens, CA 90201

## **Section V: Application**

The provisions of this Plan shall apply to all persons, customers, and properties utilizing water provided by the City. The terms “person” and “customer” as used in the Plan may include individuals, corporations, partnerships, associations, and all other legal entities.

## **Section VI: Summary of Drought Response Stages and Response Actions**

The City Manager, or designee, shall monitor water supply and/or demand conditions on a monthly basis and shall determine when conditions warrant initiation or termination of each stage of the Plan, that is, when the specified “triggers” are reached.

The triggering and termination criteria described in subsequent sections of this document are based on:

- Projected drought conditions on Department of Water Resources (DWR) California Water Watch Tool (<https://cww.water.ca.gov>)
- County, State or Federal Drought Emergency Orders
- Emergencies such as fire, earthquake, etc. resulting in potential water outages

The response actions described in subsequent sections of this document are based on the following general precepts:

- Conservation techniques employed include progressively implementing more strict water use policies, primarily focused on outdoor irrigation and increasingly restrictive water use in business functions. In natural disaster type scenarios, water supplies are limited based on a per capita per day scenario.
- Notification of the public is performed in a variety of ways to ensure drought messaging is received by the residents. Depending on the severity of the drought stage, this may include messages on water bill inserts, website and social media, and newspapers. Messaging will also be highly coordinated with the City’s water system operator (currently Liberty Utilities) and Golden State Water Company, since portions of the City are served by these two water purveyors.

The table on the following page summarizes each water shortage stage, as well as City-specified triggers and response actions. Additional information for each trigger and response action is provided in Sections VII and VIII.

<b>Response Stage</b>	<b>Shortage Range</b>	<b>Trigger</b>	<b>Response Action</b>	<b>Termination Action</b>
<b>Stage 1</b> WARNING	Up to 10%	<i>DWR Water Watch drought map shows abnormally dry conditions.</i>	Level 1 Water Supply Shortage measures listed in Section VIII including limiting water days to three days per week and obligation to fix leaks within 72 hours	<i>DWR Water Watch drought map shows abnormal drought conditions cease to exist</i>
<b>Stage 2</b> MODERATE	Up to 20%	<i>DWR Water Watch drought map shows moderate drought conditions.</i>	Level 1 Water Supply Shortage measures listed on Section VIII including limiting water days to three days per week and obligation to fix leaks within 72 hours	<i>DWR Water Watch drought map shows a moderate water shortage has ceased to exist for 10 consecutive days</i>
<b>Stage 3</b> SIGNIFICANT	Up to 30%	<i>DWR Water Watch drought map shows severe conditions.</i>	Level 2 Water Supply Shortage measures listed on Section VIII including limiting water days to two days per week, obligation to fix leaks within 48 hours, limits on pool and pond filling and washing vehicles.	<i>DWR Water Watch drought map shows a severe water shortage has ceased to exist for 10 consecutive days</i>
<b>Stage 4</b> SEVERE	Up to 40%	<i>DWR Water Watch drought map shows an extreme water shortage.</i>	Level 2 Water Supply Shortage measures listed on Section VIII including limiting water days to two days per week, obligation to fix leaks within 48 hours, limits on pool and pond filling and washing vehicles.	<i>DWR Water Watch drought map shows an extreme water shortage has ceased to exist for 10 consecutive days</i>
<b>Stage 5</b> CRITICAL	Up to 50%	<i>DWR Water Watch drought map shows an exceptional water shortage.</i>	Level 3 Water Supply Shortage measures listed on Section VIII including no watering or irrigating, obligation to fix leaks within 24 hours, no new potable water service, limits on building permits, limits on pool and pond filling and washing vehicles.	<i>DWR Water Watch drought map shows an exceptional water shortage has ceased to exist for 10 consecutive days</i>

<b>Response Stage</b>	<b>Shortage Range</b>	<b>Trigger</b>	<b>Response Action</b>	<b>Termination Action</b>
<b>Stage 6</b> EMERGENCY	> 50%	<i>County, State, or Federal Water Shortage Emergency is declared.</i>	Catastrophic Water Allocation plan is implemented as described in Section VIII	<i>Health and safety authorities have indicated that the water source and distribution system is safe.</i>

## **Section VII: Drought Response Triggers**

The drought response triggers and terminations discussed below provide details on when varying levels of drought responses, further discussed in Section VIII, will be implemented and then subsequently terminated. The City Council may choose to make modifications to the triggers and terminations depending on real-time scenarios; however, these response triggers stand in the absence of other City Council decisions.

### **Stage 1 Triggers -- Water Shortage WARNING Conditions -- City of Bell Gardens Level 1 Shortage**

#### Requirements for initiation

Customers shall be required to comply with the restrictions on certain non-essential water uses provided in Section VIII of this Plan when the DWR Water Watch drought map shows abnormally dry conditions within the City's zip code. The City initiates a Level 1 Shortage.

#### Requirements for termination

Stage 1 of the Plan may be rescinded when the DWR Water Watch drought map shows drought conditions within the City's zip code cease to exist.

### **Stage 2 Triggers -- Water Shortage MODERATE Conditions -- City of Bell Gardens Level 1 Shortage**

#### Requirements for initiation

Customers shall be required to comply with the restrictions on certain non-essential water uses provided in Section VIII of this Plan when the DWR Water Watch drought map shows moderate drought conditions within the City's zip code. The City initiates a Level 1 Shortage.

#### Requirements for termination

Stage 2 of the Plan may be rescinded when all conditions listed as triggering events have ceased to exist for a period of 10 consecutive days; or immediately when any other conditions cease to exist. Upon termination of Stage 2, Stage 1 becomes operative unless otherwise specified.

### **Stage 3 Triggers – SIGNIFICANT Water Shortage Conditions -- City of Bell Gardens Level 2 Shortage**

#### Requirements for initiation

Customers shall be required to comply with the restrictions on certain non-essential water uses provided in Section VIII of this Plan when DWR's California Water Watch drought maps shows severe drought conditions within the City's zip code. The City initiates a Level 2 Shortage.

#### Requirements for termination

Stage 3 of the Plan may be rescinded when all conditions listed as triggering events have ceased to exist for a period of 10 consecutive days; or immediately when any other conditions cease to exist. Upon termination of Stage 3, Stage 2 becomes operative unless otherwise specified.

### **Stage 4 Triggers -- SEVERE Water Shortage Conditions -- City of Bell Gardens Level 2 Shortage**

#### Requirements for initiation

Customers shall be required to comply with the restrictions on certain non-essential water uses provided in Section VIII of this Plan when DWR's California Water Watch drought maps shows extreme drought conditions within the City's zip code. The City initiates a Level 2 Shortage.

#### Requirements for termination

Stage 4 of the Plan may be rescinded when all conditions listed as triggering events have ceased to exist for a period of 10 consecutive days; or immediately when any other conditions cease to exist. Upon termination of Stage 4, Stage 3 becomes operative unless otherwise specified.

### **Stage 5 Triggers -- CRITICAL Water Shortage Conditions -- City of Bell Gardens Level 3 Shortage**

#### Requirements for initiation

Customers shall be required to comply with the restrictions on certain non-essential water uses provided in Section VIII of this Plan when DWR's California Water Watch drought maps shows exceptional drought conditions within the City's zip code. The City initiates a Level 2 Shortage.

#### Requirements for termination

Stage 5 of the Plan may be rescinded when all when all conditions listed as triggering events have ceased to exist for a period of 10 consecutive days; or immediately when any other conditions cease to exist. Upon termination of Stage 5, Stage 4 becomes operative unless otherwise specified.

### **Stage 6 Triggers – EMERGENCY Water Shortage Conditions -- City of Bell Gardens Level 3 Shortage**

#### Requirements for initiation

Customers shall be required to comply with the restrictions on certain non-essential water uses provided in Section VIII of this Plan when the County, State or Federal Drought Emergency is declared. The City initiates a Level 3 Shortage. Triggers may also include earthquakes resulting in significant infrastructure damage, emergency conservation needed for fire protection, or other actual or threatened catastrophic water infrastructure failure as determined by the City Manager, or designee.

#### Requirements for termination

Stage 6 of the Plan may be rescinded when all the conditions listed as triggering events have ceased to exist and coordination with the health and safety authorities have indicated that the water source and distribution system is safe. Upon termination of Stage 6, Stage 5 becomes operative unless otherwise specified.

### **Section VIII: Drought Response Stages and Actions**

The City Manager, or designee, shall monitor water supply and/or demand conditions on a monthly basis and, in accordance with the triggering criteria set forth in Section IX of this Plan, shall determine if a water shortage condition exists and the severity of any such water shortage conditions and shall implement the following notification procedures accordingly:

#### **Notification**

##### Description of Customer Notification Methods:

The City Manager, or designee, shall notify the public by means of one of the following Methods:

- Notice on the City of Bell Gardens website and social media outlets
- Notice in local newspapers and joint messaging with the City's water system operator (currently Liberty Utilities)
- Water bill inserts
- County Emergency Messaging text alert



Prepared materials from Department of Water Resources, “Save Our Water Toolkit”, may be used as drought communication tools with the City of Bell Gardens logo added. The link for these materials is provided below:

<https://saveourwater.com/en/Partner-Toolkit>

**Public Safety Contacts:**

The City Manager, or designee, shall directly notify the following individuals and entities of restrictions and water shortages, as defined in the subsections below, as appropriate for each response stage.

<b>Organization or Department</b>	<b>Name &amp; Position</b>	<b>Telephone</b>	<b>Email</b>
L.A. County Fire Department, Fire Station 39	Jesse Vasquez, Fire Captain	562-927-1211	<a href="mailto:039@fire.lacounty.gov">039@fire.lacounty.gov</a>
L.A. County Office of Emergency Services	Emergency Coordinator	323-980-2260	<a href="mailto:Communications@ceooem.lacounty.gov">Communications@ceooem.lacounty.gov</a>
L.A. County Public Health, Environmental Health Drinking Water Program	Environmental Health Specialist	626-430-5420	<a href="mailto:EHAdminLiaison@ph.lacounty.gov">EHAdminLiaison@ph.lacounty.gov</a>
L.A. County Public Health	Barbara Ferrer, County Public Health Director	888-700-9995	<a href="mailto:dhspdiretor@ph.lacounty.gov">dhspdiretor@ph.lacounty.gov</a>
CalWARN Region IV	Brandy Hancocks, Region IV Contact	916-853-3639	<a href="mailto:brandy.hancocks@gswater.com">brandy.hancocks@gswater.com</a>
State Water Board District Engineer	Terry Kim, District Engineer	818-551-2004	<a href="mailto:tkim@waterboards.ca.gov">tkim@waterboards.ca.gov</a>

**Drought Responses Actions:**

In addition to the Drought Response Stages detailed below, the Metropolitan Water District has a continuously running rebate program (SoCal Water\$mart) to create water-efficient homes and landscapes. Program highlights include:

- Turf conversion rebates; currently \$3 per square foot
- High-efficiency toilet rebates; currently \$40 per toilet
- High-efficiency sprinkler nozzle rebate; currently \$2 per nozzle

Details of the Metropolitan Water District's rebate program can be found at [socialwatersmart.com](http://socialwatersmart.com) and will be included in all Drought Response messaging.

## **Permanent Water Conservation Requirements**

The following water conservation requirements are effective at all times and are permanent:

1. Limits on Watering Hours. Watering or irrigating of lawn, landscape or other vegetated area with potable water is prohibited between the hours of 10:00 a.m. and one hour before sunset Pacific Standard Time on any day, except by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off nozzle or device, or for very short periods of time for the express purpose of adjusting or repairing an irrigation system. Lawns or other irrigated areas shall not be watered more frequently than every other day. Odd-numbered street-addressed properties may water on odd-numbered dates. Even-numbered street-addressed properties may only do so on even-numbered dates. All irrigated areas may be watered on the thirty-first of the month. The provisions of this subsection shall not apply to restrict watering of newly seeded or reseeded lawns, nor to prohibit drip irrigation systems.
2. Limit on Watering Duration. Watering or irrigating of lawn, landscape or other vegetated area with potable water using a landscape irrigation system or a watering device that is not continuously attended is limited to no more than 15 minutes' watering per day per station. This subsection does not apply to landscape irrigation systems that exclusively use very low-flow drip type irrigation systems when no emitter produces more than two gallons of water per hour or weather-based controllers or stream rotor sprinklers that meet a 70 percent efficiency standard.
3. No Excessive Water Flow or Runoff. Watering or irrigating of any lawn, landscape or other vegetated area in a manner that causes or allows excessive water flow or runoff onto an adjoining property, or non-landscaped areas such as sidewalk, driveway, street, alley, gutter or ditch, is prohibited.
4. No Washing Down Hard or Paved Surfaces. Washing down hard or paved surfaces, including but not limited to sidewalks, walkways, driveways, parking areas, tennis courts, patios or alleys, is prohibited except when necessary to alleviate safety or sanitary hazards, and then only by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off device, a low-volume, high-pressure cleaning machine equipped to recycle any water used, or a low-volume, high-pressure water broom. Should the use of water for wash-down have to do with an immediate fire or sanitation hazard, written permission shall have been obtained from the fire department, the health department or the building department.
5. Obligation to Fix Leaks, Breaks or Malfunctions. Excessive use, loss or escape of water through breaks, leaks or other malfunctions in the water user's plumbing or distribution system

for any period of time after such escape of water should have reasonably been discovered and corrected, and in no event more than seven days of receiving notice from the city, is prohibited.

6. Recirculating Water Required for Water Fountains and Decorative Water Features. Operating a water fountain or other decorative water feature that does not use recirculated water is prohibited.
7. Limits on Washing Vehicles. Using water to wash or clean a vehicle, including but not limited to any automobile, truck, van, bus, motorcycle, boat or trailer, whether motorized or not, is prohibited, except by use of a hand-held bucket or similar container or a hand-held hose equipped with a positive self-closing water shut-off nozzle or device. This subsection does not apply to any commercial car washing facility with an on-site water recycling system. Commercial vehicle washing establishments that do not have on-site water recycling for reuse systems shall meet with City staff to work out a satisfactory schedule for the installation of such a system.
8. Drinking Water Served Upon Request Only. Eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food or drinks are sold, served, or offered for sale, are prohibited from providing drinking water to any person unless expressly requested by the person.
9. Commercial Lodging Establishments Must Provide Guests Option to Decline Daily Linen Services. Hotels, motels and other commercial lodging establishments must provide customers the option of not having towels and linen laundered daily. Commercial lodging establishments must prominently display notice of this option in each bathroom using clear and easily understood English and Spanish languages.
10. No Installation of Single Pass Cooling Systems. Installation of single pass cooling systems is prohibited in buildings requesting new water service.
11. No Installation of Nonrecirculating Water Systems in Commercial Car Wash and Laundry Systems. Installation of nonrecirculating water systems is prohibited in new commercial conveyor car wash and new commercial laundry systems.
12. Restaurants Required to Use Water Conserving Dish Wash Spray Valves. Food preparation establishments, such as restaurants or cafes, are prohibited from using non-water-conserving dish wash spray valves.
13. Commercial Car Wash Systems. Effective on January 1, 2011, all commercial car wash systems must have installed operational recirculating water systems, or must have secured a waiver of this requirement and/or an extension of time for installation from the city.
14. Limits on Construction Meters. Construction meters used for irrigation shall not be used

between 10:00 a.m. and one hour before sunset.

- 15. Limits on Filling or Refilling of Private Swimming Pools, Spas, Ponds and Artificial Lakes.** Filling or refilling of private swimming pools, spas, ponds and artificial lakes is prohibited between 10:00 a.m. and one hour before sunset. Swimming pools and spas should be equipped with covers to minimize evaporation and such covers should be used not less than five days a week unless the facility is in use.

### **Level 1 Water Supply Shortage Response Actions**

Target: Achieve a 10-20% percent reduction in total monthly water usage.

Upon the declaration by the City of a Level 1 water supply shortage condition the City will implement the mandatory Level 1 conservation measures identified in this section. Level 1 corresponds to California's Stage 1 Water Shortage WATCH and Stage 2 Water Shortage WARNING conditions.

**Additional Water Conservation Measures.** In addition to the prohibited uses of water identified in the City of Bell Gardens Municipal Code 11.03.060, the following water conservation requirements apply during a declared Level 1 water supply shortage:

1. Limits on Watering Days. Watering or irrigating of lawn, landscape or other vegetated area with potable water is limited not to exceed three days per week on a schedule established and posted by the city. During the months of November through March, watering or irrigating of lawn, landscape or other vegetated area with potable water is limited to no more than one day per week on a schedule established and posted by the city. This provision does not apply to landscape irrigation zones that exclusively use very low-flow drip type irrigation systems when no emitter produces more than two gallons of water per hour. This provision also does not apply to watering or irrigating by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off nozzle or device, or for very short periods of time for the express purpose of adjusting or repairing an irrigation system.
2. Obligation to Fix Leaks, Breaks or Malfunctions. All leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within 72 hours of notification by the City unless other arrangements are made with the city.

### **Level 2 Water Supply Shortage Response Actions**

Target: Achieve a 30-40% percent reduction in total monthly water usage.

Upon the declaration by the City of a Level 2 water supply shortage condition, the City will implement the mandatory Level 2 conservation measures identified in this section. Level 2 corresponds to California's Stage 3 ACUTE Water Shortage conditions and Stage 4 CRITICAL

Water Shortage conditions.

**Additional Conservation Measures.** In addition to the prohibited uses of water identified in the City of Bell Gardens Municipal Code 11.03.060 and 11.03.070, the following additional water conservation requirements apply during a declared Level 2 water supply shortage:

1. Limits on Watering Days. Watering or irrigating of lawn, landscape or other vegetated area with potable water is limited not to exceed two days per week on a schedule established and posted by the city. During the months of November through March, watering or irrigating of lawn, landscape or other vegetated area with potable water is limited to no more than one day per week on a schedule established and posted by the city. This provision does not apply to landscape irrigation zones that exclusively use very low-flow drip type irrigation systems when no emitter produces more than two gallons of water per hour. This provision also does not apply to watering or irrigating by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off nozzle or device, or for very short periods of time for the express purpose of adjusting or repairing an irrigation system.
2. Obligation to Fix Leaks, Breaks or Malfunctions. All leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within 48 hours of notification by the City unless other arrangements are made with the City.
3. Limits on Filling Ornamental Lakes or Ponds. Filling or refilling of ornamental lakes or ponds is prohibited, except to the extent needed to sustain aquatic life; provided, that such aquatic life are of significant value and have been actively managed within the water feature prior to declaration of a supply shortage level.
4. Limits on Washing Vehicles. Using water to wash or clean a vehicle, including but not limited to any automobile, truck, van, bus, motorcycle, boat or trailer, whether motorized or not, is prohibited except by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off nozzle or device, by high pressure/low volume wash systems, or at a commercial car washing facility that utilizes a recirculating water system to capture or reuse water.
5. Limits on Filling Residential Swimming Pools and Spas. Refilling of more than one foot and initial filling of residential swimming pools or outdoor spas with potable water is prohibited.

### **Level 3 Water supply shortage – Emergency Condition Response Actions**

Target: Achieve a 50+% percent reduction in total monthly water usage.

Upon the declaration of a Level 3 water supply shortage condition, the City will implement the mandatory Level 3 conservation measures identified in this section. Level 3 corresponds to California's Stage 5 EMERGENCY Water Shortage and Stage 6 CATASTROPHIC Water Shortage conditions.

**Additional Conservation Measures.** In addition to the prohibited uses of water identified in the City of Bell Gardens Municipal Code 11.03.060, 11.03.070 and 11.03.080, the following water conservation requirements apply during a declared Level 3 water supply shortage emergency:

1. No Watering or Irrigating. Watering or irrigating of lawn, landscape or other vegetated area with potable water is prohibited. This restriction does not apply to the following categories of use, unless the City has determined that recycled water is available and may be applied to the use:
  - a) Maintenance of vegetation, including trees and shrubs, that are watered using a hand-held bucket or similar container, hand-held hose equipped with a positive self-closing water shut-off nozzle or device;
  - b) Maintenance of existing landscape necessary for fire protection;
  - c) Maintenance of existing landscape for soil erosion control;
  - d) Maintenance of plant materials identified to be rare or essential to the well-being of protected species;
  - e) Maintenance of landscape within active public parks and playing fields, day care centers, golf course greens, and school grounds; provided, that such irrigation does not exceed two days per week according to the schedule established in BGMC 11.03.080(B)(1) and time restrictions in BGMC 11.03.060(A) and (B)(1);
  - f) Actively irrigated environmental mitigation projects.
2. Obligation to Fix Leaks, Breaks or Malfunctions. All leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within 24 hours of notification by the City unless other arrangements are made with the city.
3. No New Potable Water Service. Upon declaration of a Level 3 water supply shortage emergency condition, no new potable water service will be provided, no new temporary meters or permanent meters will be provided, and no statements of immediate ability to serve or provide potable water service (such as will-serve letters, certificates, or letters of availability) will be issued, except under the following circumstances:
  - a) A valid, unexpired building permit has been issued for the project; or
  - b) The project is necessary to protect the public health, safety, and welfare; or
  - c) The applicant provides substantial evidence of an enforceable commitment that water demands for the project will be offset prior to the provision of a new water meter(s) to the satisfaction of the City.

This provision does not preclude the resetting or turn-on of meters to provide continuation of water service or the restoration of service that has been interrupted for a period of one year

or less; or

4. Limits on Building Permits. The City will limit or withhold the issuance of building permits which require new or expanded water service, except to protect the public health, safety and welfare, or in cases which meet the city's adopted conservation offset requirements.
5. Discontinue Service. The city, in its sole discretion, may order a water purveyor in the City to discontinue service to a water user who willfully violates mandatory water use restrictions.

### **CATASTROPHIC Water Allocation Plan**

In the event that water shortage conditions threaten public health, safety, and welfare, the City Manager, or designee, is hereby authorized to allocate water according to the following water allocation plan:

#### Single-Family Residential Customers

The allocation to residential water customers residing in a single-family dwelling shall be as follows:

Persons per Household	Gallons per Month
1 or 2	1,460 – 2,920
3 or 4	4,380 – 5,840
5 or 6	7,300 – 8,760
7 or greater	Requires written verification of any household usage greater than 9,000 gallons per month. Allowable usage will be calculated using 47 gallons per person per day.

“Household” means the residential premises served by the customer’s meter. The above is based on 47<sup>1</sup> gallons per person per day with all outdoor uses prohibited except by public safety officers (e.g. fire personnel, etc.)

Additional decreases to the table may be required for short-term emergency response to earthquakes, fires, etc. Any short-term decrease (defined as less than 72 hours) will be determined by the City Manager along with provision for alternative water supplies for any period of water outage greater than 10 hours. Any conservation decreases to below 47 gallons per person per day, for greater than 72 hours, requires a properly noticed board meeting (regular or special) for public input and Board adoption.

#### Master-Metered Multi-Family Residential Customers

---

<sup>1</sup> Based on Water Code Section 10609.4 for standard indoor residential water use starting in 2025.

The allocation to residential water customers billed from a master meter which jointly measures water to multiple permanent residential dwelling units (*e.g., apartments, mobile homes, etc.*) shall be allocated the same as single-family residential customers.

### Commercial Customers

A monthly water allocation shall be established by the City Manager, or designee, for each nonresidential, non-industrial commercial water customer who uses water for processing purposes. The allocation to nonresidential, non-industrial commercial water customers shall be as follows: 40% of monthly water usage and no irrigation.

### **Section IX: Enforcement**

Any violation of the of shortage requirements may be prosecuted as a misdemeanor punishable by imprisonment in the county jail for not more than 30 days, or by a fine not exceeding \$1,000, or by both.

Penalties for failure to comply with any provisions of the water shortage requirements are as follows:

1. First Violation. The City will issue a written warning and deliver a copy of the mandatory water shortage requirements by United State Postal Service first class (USPS) mail.
2. Second Violation. A second violation within the following 12 calendar months of the first violation is punishable by a fine not to exceed \$100.00.
3. Third Violation. A third violation within the following 12 calendar months of the first violation is punishable by a fine not to exceed \$250.00.
4. Fourth and Subsequent Violations. A fourth violation in the following 12 calendar months of the first violation and any subsequent violation is punishable by a fine not to exceed \$500.00.
  - a) Water Flow Restrictor. In addition to any fines, the City may cause to be installed a water flow restrictor device of approximately one gallon per minute capacity for service pipe up to one and one-half inch size and comparatively sized restrictors for larger services after written notice of intent to install a flow restrictor for a minimum of 48 hours.
5. Discontinuing Service. In addition to any fines and the installation of a water flow restrictor, the City may cause the disconnection of a customer's water service for willful violations of mandatory restrictions.

### **Section X: Waivers**

The City Manager, or designee, may grant a temporary waiver for existing water uses otherwise prohibited under this Plan if it is determined that failure to grant such waiver would cause an



emergency condition adversely affecting the health, sanitation, or fire protection for the public.

The waiver may be granted or conditionally granted only upon a written finding of the existence of facts demonstrating an undue hardship to a person using water or to property upon which water is used, that is disproportionate to the impacts to water users generally or to similar property or classes of water use due to specific and unique circumstances of the user or the user's property.

1. Application. Application for a waiver must be on a form prescribed by the City and accompanied by a nonrefundable processing fee in an amount set by the City Council resolution.
2. Supporting Documentation. The application must be accompanied by photographs, maps, drawings, and other information, including a written statement of the applicant.
3. Required Findings for Waiver. An application for a waiver will be denied unless the director of public works finds, based on the information provided in the application, supporting documents, or such additional information as may be requested, and on water use information for the property as shown by the records of the water purveyor, all of the following:
  - a) That the waiver does not constitute a grant of special privilege inconsistent with the limitations upon other properties and businesses;
  - b) That because of special circumstances applicable to the property or its use, the strict water shortage requirements would have a disproportionate impact on the property or use that exceeds the impacts to properties and businesses generally;
  - c) That the authorizing of such waiver will not be of substantial detriment to adjacent properties, and will not materially affect the ability of the City to effectuate the purpose of the water shortage requirements and will not be detrimental to the public interest; and
  - d) That the condition or situation of the subject property or the intended use of the property for which the waiver is sought is not common, recurrent or general in nature.
  - e) That the water user has demonstrated that he or she, prior to the water shortage, has taken effective measures for purposes of water conservation.
4. Approval Authority. The Director of Public Works/Facilities must act upon any completed application no later than 10 days after submittal and may approve, conditionally approve, or deny the waiver. The applicant requesting the waiver must be promptly notified in writing of any action taken. Unless specified otherwise at the time a waiver is approved, the waiver will apply to the subject property during the period of the mandatory water supply shortage condition. The decision of the director of public works will be final, except that the applicant may file a written appeal to the City Council. The City Manager, after due process, may grant, deny or grant with conditions the appeal.