

**RESOLUTION NO. 2024-44**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELL GARDENS, CALIFORNIA, ADOPTING THE FY 2024-25 ANNUAL BUDGET AND ESTABLISHING EMPLOYEE CLASSIFICATIONS AND COMPENSATION FOR ALL POSITIONS AS OF JULY 7, 2024**

**WHEREAS**, this resolution sets forth employee classifications and compensation levels for budgeted positions at the commencement of fiscal year 2024-25; and

**WHEREAS**, positions budgeted for the fiscal year 2024-25 budget are authorized; and

**WHEREAS**, any adjustments to employee classification and compensation should remain within the threshold of the adopted budget for fiscal year 2024-25.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Bell Gardens as follows:

**SECTION 1.** The City Council, hereby finds and determines that the foregoing recitals are true and correct, constitute a material part of this resolution, and therefore incorporate them herein in their entirety as part of the findings.

**SECTION 2.** The City Council of the City of Bell Gardens hereby adopts the 2024-25 annual budget as presented on June 10, 2024.

**SECTION 3.** The following classifications for regular full-time personnel and monthly compensation rates are authorized for fiscal year 2024-24 beginning pay period July 7, 2024.

<u>CLASSIFICATION TITLE</u>	<u>SALARY SCHEDULE</u>	<u>MONTHLY SALARY RANGE</u>
Executive Assistant to the City Council	G1-70	\$5,950-7,232
Executive Assistant to the City Manager	G1-70	\$5,950-7,232
Management Analyst	G1-62	\$5,803-7,054
Senior Management Analyst	M1-73	\$7,467-9,076
Secretary – City Clerk’s Office	G2-47	\$4,339-5,274
Senior Secretary	G1-54	\$5,002-6,081
Deputy City Clerk	G1-54	\$5,002-6,081
Passport Clerk	G2-42	\$3,906-4,747
Office Assistant – Comm Dev	G2-42	\$3,906-4,747
Clerk Typist	G2-40	\$3,650-4,437
Account Clerk I	G2-50	\$4,339-5,274
Account Technician	G2-49	\$4,772-5,801
Human Resources Technician	G2-50	\$4,339-5,274
Human Resources Specialist	G2-51	\$5,490-6,674
Accountant	G2-61	\$7,077-8,603
Senior Accountant	M1-73	\$7,467-9,076

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Payroll Analyst	G1-63	\$6,346-7,713
Housing Specialist I	G2-51	\$5,490-6,674
Housing Specialist II	G2-55	\$5,916-7,191
Senior Secretary – Comm. Dev.	G1-54	\$5,002-6,081
Secretary – Planning	G2-47	\$4,339-5,274
Assistant Planner	G2-54	\$5,991-7,283
Associate Planner	G2-59	\$6,807-8,273
City Planner	G2-76	\$10,542-12,813

<u>CLASSIFICATION TITLE</u>	<u>SALARY SCHEDULE</u>	<u>MONTHLY SALARY RANGE</u>
Building Services Supervisor	G2-75	\$8,428-10,244
Business License Clerk/Building Permit Technician	G2-49	\$4,772-5801
Code Enforcement Officer	G2-53	\$5,633-6,848
Housing Inspector/Code Enforcement Officer	G2-53	\$5,633-6,848
Combination Building Inspector I	G2-55	\$5,916-7,191
Combination Building Inspector II	G1-63	\$6,346-7,713
Leadworker	C1-57	\$5,490-6,674
Public Works Supervisor	C1-58	\$6,408-7,788
Public Works Supervisor II	C1-59	\$8,552
Maintenance Worker I	C2-47	\$4,248-5,163
Senior Maintenance Worker	C2-49	\$4,466-5,427
Transportation Dispatcher	G1-40	\$3,539-4,302
Senior Transportation Dispatcher	G1-50	\$4,533-5,510
Senior. Secretary - Public Works	G1-54	\$5,002-6,081
Secretary – Police Administration	G2-47	\$4,339-5,274
Secretary to Chief of Police	G2-51	\$5,490-6,674
Records/Gaming Clerk	P2-46	\$4,174-5,074
Records Supervisor	P2-47	\$5,340-6,490
Jail Supervisor	P2-47	\$5,340-6,490
Police Communications Supervisor	P2-48	\$7,460-9,068
Community Services Officer	P2-50	\$4,608-5,601
Police Clerk/ Dispatch	P2-51	\$5,696-6,924
Neighborhood Watch Coordinator	P2-52	\$5,342-6,492
Lead Dispatcher	P2-53	\$6,263-7,613
Police Officer	P3-63	\$7,830-9,518
Special Assignment Officer	P3-64a	\$8,219-9,991
Special Assignment Officer - 7.5%	P3-66	\$10,230
Detective-Police	P3-65	\$8,606-10,460
Police Sergeant	PM-74	\$9,706-11,798
Detective Sergeant	PM-76	\$10,201-12,399
Sergeant – Administrative	PM-77	\$10,201-12,399
Police Lieutenant	PM-81	\$11,538-14,025
Police Captain	PM-84	\$14,019-17,040
Administrative Specialist-Recreation	G2-51	\$5,490-6,674
Recreation Coordinator	J1-53	\$4,885-5,937
Recreation Supervisor	J1-61	\$5,950-7,232
Senior Secretary-Recreation	G1-54	\$5,002-6,081

**SECTION 4.** The following classifications for all management full-time personnel are authorized.

<u>CLASSIFICATION TITLE</u>	<u>SALARY SCHEDULE</u>	<u>MONTHLY SALARY RANGE</u>
Accounting Manager	M2-89	\$10,542-12,813
Housing Programs Manager	M1-73	\$7,467-9,076
Human Resources Manager	M2-89	\$10,542-12,813
Assistant to the City Manager	M2-88	\$10,369-12,603
Public Works Superintendent	M2-82	\$8,453-10,275
City Planner	G2-76	\$10,542-12,813

<u>CLASSIFICATION TITLE</u>	<u>SALARY SCHEDULE</u>	<u>MONTHLY SALARY RANGE</u>
City Clerk	M2-83	\$9,793-11,904
Deputy City Manager/Director of Community Development	M2-85	\$13,328-16,200
Director of Recreation & Community Services	M2-86	\$13,153-15,988
Director of Public Works/ Facilities	M2-86	\$13,153-15,988
Director of Finance & Admin Services	M2-86	\$13,153-15,988
Chief of Police	M2-94	\$18,710-22,742
Assistant City Manager	M2-87	\$17,236-20,951
City Manager	EO-8	\$24,378

Management employees serve at will and are not covered by City Personnel Rules and Regulations except Sections (8), (9), (10), (11), (12), (17), and (18).

**SECTION 5.** Subject to the restrictions contained in other City policies, all exempt full-time management personnel and governing officers with the exception of the City Manager shall receive the same salary adjustments and benefits that general employees receive. City Manager shall receive salary adjustments pursuant to his individual labor contract agreement only.

**SECTION 6.** As a condition of employment, certain administrative positions require the use of a personal automobile in order to carry out the duties of the position. To cover the cost of transportation within a 50-mile radius of the City of Bell Gardens, all exempt full-time management personnel as defined in Section 3 above and governing officers of the City shall be entitled to a monthly automobile allowance as defined by the City Manager consistent with the administrative practices of the City. The Chief of Police shall not be entitled to such benefit, but shall be furnished an automobile as defined

below.

Certain employees from time to time are required to use their personal vehicles for attendance at City required meetings or other general City business. These employees shall be reimbursed at the rate designated by the IRS for use approved by the City Manager.

**SECTION 7.** The following position shall be furnished an automobile:

Chief of Police

In addition, the City Council grants permission to the employee in the above-named position to use said automobiles as prescribed in their respective contract, or special agreement. The City assumes responsibility to insure the above employee with respect to the use of the vehicle so provided.

**SECTION 8.** In order to recruit Police Officers during their attendance at the Police Academy to fill vacant Police Officer positions, a Police Trainee position is authorized.

SALARY AUTHORIZED (PTRN) \$3,617 Per Month

The number of positions authorized by this resolution is the number of vacancies then existing or pending as determined by the Personnel Officer.

**SECTION 9.** Certain part-time positions with the City service are compensated on an hourly basis in the interest of efficient administration of the City Government and to serve the public welfare. The following hourly positions and salary ranges are authorized:

**Effective July 7, 2024**

Range	Step	A	B	C	D	E
PT-03		16.69	-	-	-	-
PT-04		17.53	18.40	19.32	20.29	21.30
PT-05		22.37	23.49	24.66	25.89	27.19
PT-06		28.55	29.98	31.48	33.05	34.70

The following positions will utilize one of the above salary ranges as designated by the appointing authority. The number of positions is determined by the current budget.


1. Clerk
2. Intern
3. Jailer
4. Maintenance Worker
5. Police Cadet
6. Recreation Leader I
7. Recreation Leader II

8. Recreation Leader III
9. Recreation Leader IV
10. Transportation Dispatcher

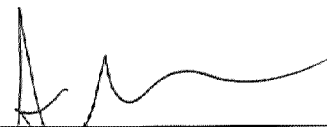
**SECTION 10.** The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions, and it shall become effective immediately upon its approval.

**PASSED, APPROVED AND ADOPTED** this 10<sup>th</sup> day of June, 2024.

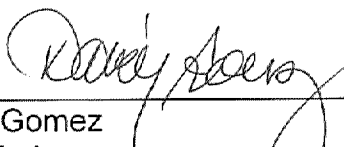
**THE CITY OF BELL GARDENS**

  
\_\_\_\_\_  
Gabriela Gomez Mayor

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Stephanie Vasquez  
City Attorney

**ATTEST:**

  
\_\_\_\_\_  
Daisy Gomez  
City Clerk

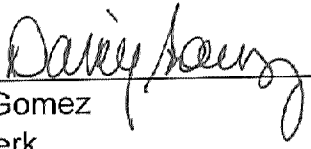
I, **Daisy Gomez**, City Clerk of the City of Bell Gardens, hereby CERTIFY that **City Council Resolution No. 2024-44** was adopted by the Bell Gardens City Council at a **regular** meeting of the City Council held on June 10, 2024, and was approved and passed by the following vote:

AYES: Councilmembers Chavez, Pulido, Sanchez; Mayor Pro Tem Barcena; Mayor Gomez

NOES:

ABSTAIN:

ABSENT:

  
\_\_\_\_\_  
Daisy Gomez  
City Clerk