

**RESOLUTION NO. 2024-06**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELL GARDENS, CALIFORNIA, UPDATING THE CITYWIDE CLASSIFICATION AND COMPENSATION PLAN AND APPROVING A BUDGET APPROPRIATION TO ESTABLISH / AMEND STAFF POSITIONS IN THE COMMUNITY DEVELOPMENT DEPARTMENT FOR THE IMPLEMENTATION OF THE RENT STABILIZATION AND TENANT EVICTION PROTECTIONS PROGRAM AS ESTABLISHED BY ORDINANCE NO. 925**

**WHEREAS**, Section 3.01 (Preparation and Adoption) of Chapter 3 (Classification) of the City of Bell Gardens Personnel Rules and Regulations requires that the Personnel Officer (City Manager or designee) prepare and maintain the Classification Plan which shall consist of those classes of positions in the City service as approved by the City Council in adopting, amending or revising the plan;

**WHEREAS**, Section 3.05 (Request for New Classification) of Chapter 3 (Classification) of the City of Bell Gardens Personnel Rules and Regulations requires that upon request of the Personnel Officer (City Manager or designee), a department head provide information pertinent to class specification when requesting a new classification to be created;

**WHEREAS**, Section 3.08 (Class Allocation) of Chapter 3 (Classification) of the City of Bell Gardens Personnel Rules and Regulations requires the City Council to approve the new class specifications;

**WHEREAS**, the Human Resources Manager as designee of the Personnel Officer (City Manager), recommends that certain organizational and administrative updates to the Classification Plan be made, effective as of February 12, 2024, (except where otherwise indicated) for the implementation of the City's Rent Stabilization and Tenant Eviction Protections Program (RSTEP); and

**WHEREAS**, an additional budget appropriation is needed for the personnel budget for Fiscal Year 2023-24 for the purpose of establishing the added positions of Housing Specialist II and Housing Programs Supervisor within the Community Development Department of the City of Bell Gardens.

**NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bell Gardens as follows:**

**SECTION 1.** The City Council of the City of Bell Gardens hereby finds that the above recitals are true and correct and incorporated them herein by this reference.

**SECTION 2.** The City Council hereby adopts the Citywide Classification and Compensation Plan as enumerated in **Attachment "A"**, effective February 12, 2024

(except where otherwise indicated), which includes the addition of the positions of Housing Specialist II and Housing Programs Supervisor, and the amendment of the job specifications of the positions of Housing Specialist I, Housing Inspector/Code Enforcement Officer, and Deputy City Manager/Director of Community Development.

**SECTION 3.** The City Council hereby appropriates \$150,000 for the implementation of the Rental Stabilization and Tenant Eviction Protections Program for the remainder of Fiscal Year 2023-24.

**SECTION 4.** The Rental Stabilization and Tenant Eviction Protections Program revenues are expected to offset the allocation granted by this Resolution.

**SECTION 5.** The City Clerk shall attest and certify to the passage and adoption of this Resolution and enter it into the book of original resolutions, and it shall become effective immediately upon its approval.

**PASSED, APPROVED and ADOPTED** this 12<sup>th</sup> day of February, 2024.

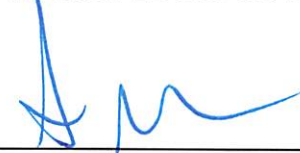
**THE CITY OF BELL GARDENS**



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Jorge Chavez, Mayor

**APPROVED AS TO FORM:**



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Stephanie Vasquez  
City Attorney

**ATTEST:**



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Daisy Gomez  
City Clerk

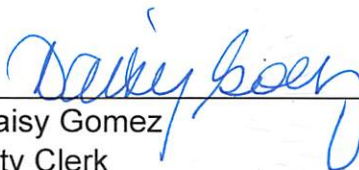
I, Daisy Gomez, City Clerk of the City of Bell Gardens, hereby CERTIFY that **City Council Resolution No. 2024-06** was adopted by the Bell Gardens City Council at a **regular** meeting of the City Council held on February 12, 2024, and was approved and passed by the following vote:

AYES: Councilmembers Gomez, Sanchez; Mayor Pro Tem Barcena; Mayor Chavez

NOES: None

ABSTAIN: None

ABSENT: Councilmember Pulido

  
\_\_\_\_\_  
Daisy Gomez  
City Clerk

**Attachment "A"**



**City of Bell Gardens Comprehensive Salary Schedule FY 23/24**

Revised February 1, 2024 and adopted February 12, 2024

Group/Association	Classification	Schedule	Code	Rate Type	Step A	Step B	Step C	Step D	Step E	Effective Date
Executive Management/ Non-Represented	City Manager	E0	8	Monthly	\$22,324					6/11/2023
	Assistant City Manager	M2	87	Monthly	\$16,573	\$17,401	\$18,271	\$19,185	\$20,145	6/11/2023
	Chief of Police	M2	94	Monthly	\$17,990	\$18,890	\$19,835	\$20,826	\$21,868	6/11/2023
	City Clerk	M2	83	Monthly	\$9,416	\$9,887	\$10,381	\$10,900	\$11,445	6/11/2023
	Deputy City Manager/Director of Community Development	M2	85	Monthly	\$12,815	\$13,456	\$14,129	\$14,836	\$15,577	6/11/2023
	Director of Finance & Admin. Services	M2	86	Monthly	\$12,647	\$13,280	\$13,944	\$14,642	\$15,374	6/11/2023
	Director of Public Works/Facilities	M2	86	Monthly	\$12,647	\$13,280	\$13,944	\$14,642	\$15,374	7/9/2023
	Director of Recreation & Community Services	M2	86	Monthly	\$12,647	\$13,280	\$13,944	\$14,642	\$15,374	7/9/2023
Mid-Management Group/ Non- Represented	Accounting Manager	M2	89	Monthly	\$10,137	\$10,644	\$11,176	\$11,735	\$12,321	7/9/2023
	Assistant to the City Manager	M2	88	Monthly	\$9,970	\$10,469	\$10,992	\$11,542	\$12,119	6/11/2023
	City Planner	G2	76	Monthly	\$10,137	\$10,644	\$11,176	\$11,735	\$12,321	6/11/2023
	Human Resources Manager	M2	89	Monthly	\$10,137	\$10,644	\$11,176	\$11,735	\$12,321	7/9/2023
	Public Works Superintendent	M2	82	Monthly	\$8,128	\$8,534	\$8,961	\$9,410	\$9,880	6/11/2023
	Confidential/ Non-Represented	Administrative Specialist	G2	51	Monthly	\$5,279	\$5,544	\$5,821	\$6,112	\$6,418
Executive Assistant to the City Council		G1	70	Monthly	\$5,721	\$6,007	\$6,308	\$6,623	\$6,955	6/11/2023
Executive Assistant to the City Manager		G1	70	Monthly	\$5,721	\$6,007	\$6,308	\$6,623	\$6,955	6/11/2023
Human Resources Technician		G2	50	Monthly	\$4,172	\$4,381	\$4,600	\$4,830	\$5,072	6/11/2023
Management Analyst		G1	62	Monthly	\$5,580	\$5,859	\$6,153	\$6,461	\$6,784	6/11/2023
Payroll Analyst		G1	63	Monthly	\$6,102	\$6,407	\$6,727	\$7,063	\$7,416	7/9/2023
Senior Management Analyst		M1	73	Monthly	\$7,180	\$7,539	\$7,916	\$8,312	\$8,727	6/11/2023
Personnel Analyst		H1	54	Monthly	\$5,580	\$5,859	\$6,153	\$6,461	\$6,784	6/11/2023

**City of Bell Gardens Comprehensive Salary Schedule FY 23/24**

Revised February 1, 2024 and adopted February 12, 2024

Group/Association	Classification	Schedule	Code	Rate Type	Step A	Step B	Step C	Step D	Step E	Effective Date
City Employees Association (CEA)	Account Clerk I	G2	50	Monthly	\$4,172	\$4,381	\$4,600	\$4,830	\$5,072	7/9/2023
	Account Technician	G2	49	Monthly	\$4,588	\$4,817	\$5,058	\$5,310	\$5,576	7/9/2023
	Accountant	G2	61	Monthly	\$6,805	\$7,145	\$7,503	\$7,878	\$8,272	6/11/2023
	Assistant Planner	G2	54	Monthly	\$5,761	\$6,049	\$6,352	\$6,669	\$7,003	6/11/2023
	Associate Planner	G2	59	Monthly	\$6,545	\$6,873	\$7,216	\$7,577	\$7,955	6/11/2023
	Building Services Supervisor	G2	75	Monthly	\$8,104	\$8,510	\$8,936	\$9,383	\$9,851	6/11/2023
	Business License Clerk/Building Permit Technician	G2	49	Monthly	\$4,588	\$4,817	\$5,058	\$5,310	\$5,576	6/11/2023
	Clerk Typist	G2	40	Monthly	\$3,510	\$3,685	\$3,869	\$4,063	\$4,266	6/11/2023
	Code Enforcement Officer	G2	53	Monthly	\$5,416	\$5,687	\$5,972	\$6,270	\$6,584	6/11/2023
	Code Enforcement Officer / Building Inspector	G2	55	Monthly	\$5,688	\$5,973	\$6,271	\$6,585	\$6,914	6/11/2023
	Community Services Officer	P2	50	Monthly	\$4,431	\$4,652	\$4,885	\$5,129	\$5,385	6/11/2023
	Deputy City Clerk	G1	54	Monthly	\$4,810	\$5,050	\$5,303	\$5,568	\$5,846	6/11/2023
	Housing Inspector/Code Enforcement Officer	G2	53	Monthly	\$5,416	\$5,687	\$5,972	\$6,270	\$6,584	2/12/2024
	Housing Specialist I	G2	51	Monthly	\$5,279	\$5,544	\$5,821	\$6,112	\$6,418	6/11/2023
	Housing Specialist II	G2	55	Monthly	\$5,688	\$5,973	\$6,271	\$6,585	\$6,914	2/12/2024
	Housing Supervisor	M1	73	Monthly	\$7,180	\$7,539	\$7,916	\$8,312	\$8,727	2/12/2024
	Jail Supervisor	P2	47	Monthly	\$5,135	\$5,392	\$5,661	\$5,945	\$6,242	6/11/2023
	Neighborhood Watch Coordinator	P2	52	Monthly	\$5,137	\$5,394	\$5,664	\$5,947	\$6,245	6/11/2023
	Office Assistant	G2	42	Monthly	\$3,756	\$3,944	\$4,141	\$4,348	\$4,566	7/9/2023
	Park Rangers	P2	50	Monthly	\$4,431	\$4,652	\$4,885	\$5,129	\$5,385	6/11/2023
	Passport Clerk	G2	42	Monthly	\$3,756	\$3,944	\$4,141	\$4,348	\$4,566	6/11/2023
	Records Supervisor	P2	47	Monthly	\$5,135	\$5,392	\$5,661	\$5,945	\$6,242	6/11/2023
	Records/Gaming Clerk	P2	46	Monthly	\$4,013	\$4,214	\$4,424	\$4,646	\$4,878	6/11/2023
	Recreation Coordinator	J1	53	Monthly	\$4,697	\$4,933	\$5,180	\$5,439	\$5,711	6/11/2023
	Recreation Supervisor	J1	61	Monthly	\$5,721	\$6,007	\$6,308	\$6,623	\$6,955	6/11/2023
	Secretary	G2	47	Monthly	\$4,172	\$4,381	\$4,600	\$4,830	\$5,072	6/11/2023
	Secretary to Chief of Police	P1	54	Monthly	\$5,279	\$5,544	\$5,821	\$6,112	\$6,418	7/9/2023
	Senior Accountant	M1	73	Monthly	\$7,180	\$7,539	\$7,916	\$8,312	\$8,727	6/11/2023
	Senior Secretary	G1	54	Monthly	\$4,810	\$5,050	\$5,303	\$5,568	\$5,846	6/11/2023
	Transportation Dispatcher	G1	40	Monthly	\$3,403	\$3,573	\$3,751	\$3,939	\$4,136	6/11/2023
Senior Transportation Dispatcher	G1	50	Monthly	\$4,359	\$4,577	\$4,806	\$5,047	\$5,300	6/11/2023	

**City of Bell Gardens Comprehensive Salary Schedule FY 23/24**

Revised February 1, 2024 and adopted February 12, 2024

Group/Association	Classification	Schedule	Code	Rate Type	Step A	Step B	Step C	Step D	Step E	Effective Date
Public Works Employees Association (PWEA)	Leadworker	C1	57	Monthly	\$5,279	\$5,544	\$5,821	\$6,112	\$6,418	6/11/2023
	Maintenance Worker	C2	47	Monthly	\$4,085	\$4,290	\$4,504	\$4,728	\$4,965	6/11/2023
	Senior Maintenance Worker	C2	49	Monthly	\$4,294	\$4,509	\$4,735	\$4,971	\$5,219	6/11/2023
Public Works Supervisors Association (PWSA)	Public Works Supervisor	C1	58	Monthly	\$6,045	\$6,347	\$6,664	\$6,997	\$7,347	7/9/2023
	Public Works Supervisor II	C1	59	Monthly	\$8,068					7/9/2023
Police Officers Association (POA)	Detective - Police	P3	65	Monthly	\$8,275	\$8,689	\$9,124	\$9,580	\$10,060	4/2/2023
	Lead Dispatcher	P2	53	Monthly	\$6,022	\$6,323	\$6,637	\$6,970	\$7,319	4/2/2023
	Police Clerk/Dispatch	P2	51	Monthly	\$5,477	\$5,752	\$6,041	\$6,343	\$6,660	4/2/2023
	Police Communications Supervisor	P2	48	Monthly	\$7,173	\$7,532	\$7,908	\$8,305	\$8,721	4/2/2023
	Police Officer	P3	63	Monthly	\$7,529	\$7,905	\$8,301	\$8,716	\$9,152	4/2/2023
	Senior Officer - 7.5%	P3	66	Monthly	\$9,837					4/2/2023
	Special Assignment Officer	P3	64a	Monthly	\$7,903	\$8,298	\$8,713	\$9,147	\$9,604	4/2/2023
	Special Assignment Officer - 5%	P3	64	Monthly	\$9,605					4/2/2023
Police Management Association (PMA)	Detective Sergeant	PM	76	Monthly	\$9,809	\$10,299	\$10,813	\$11,353	\$11,922	4/2/2023
	Police Captain	PM	84	Monthly	\$13,480	\$14,154	\$14,861	\$15,604	\$16,384	4/2/2023
	Police Lieutenant	PM	81	Monthly	\$11,094	\$11,649	\$12,231	\$12,842	\$13,484	4/2/2023
	Police Sergeant	PM	74	Monthly	\$9,333	\$9,799	\$10,289	\$10,804	\$11,345	4/2/2023
	Sergeant - Administrative	PM	77	Monthly	\$9,809	\$10,299	\$10,813	\$11,353	\$11,922	4/2/2023
POA	received 7% base salary increase effective first full pay period following 04/01/2023									
PMA	received 7% base salary increase effective first full pay period following 04/01/2023									
CEA	received 7% base salary increase effective first full pay period following 06/01/2023									
PWEA	received 7% base salary increase effective first full pay period following 06/01/2023									
Non-Represented	received 7% base salary increase effective first full pay period following 06/01/2023									
PWSA	received 6% base salary increase effective first full pay period following 07/01/2023									
Deputy City Manager/ Director of Community Development	Updated title approved by Council on 02/12/2024									
Housing Specialist I	Updated title approved by Council on 02/12/2024									
Housing Specialist II	Classification approved by Council on 02/12/2024									
Housing Supervisor	Classification approved by Council on 02/12/2024									