

**ROSS HALL at VETERANS PARK
REQUIREMENTS & GUIDELINES**

1. Ross Hall is only available to residents of Bell Gardens.
2. Limit of two (2) reservations per year.
3. Reserve up to six (6) months in advance.
4. Applicant must be present to sign permit and submit proof of local residency – Current utility bill and Government issued identification card.
5. A full deposit is required in order to hold a date – Remaining balance must be paid in full within 14 days.
6. Deposit refunds may take up to six (6) weeks and will be mailed to address on file.
7. Maximum capacity = 180 guests.
8. Security includes two (2) guards – arrive 30 minutes prior to start of reservation.
9. Hall is accessible as early as 10am on day of reservation.
10. Reservation must exit facility no later than 12 midnight.

I hereby acknowledge and understand the Requirements and Guidelines presented to me. Failure to observe said terms, conditions and restrictions may result in forfeiture of deposits and restrictions on future reservations.

Authorized Representative (signature)

Date