



# City of BELL GARDENS

7100 Garfield Avenue • Bell Gardens, California 90201 • 562.806.7700 • Fax 562.806.7720 • www.bellgardens.org

## TEMPORARY BANNER PERMIT

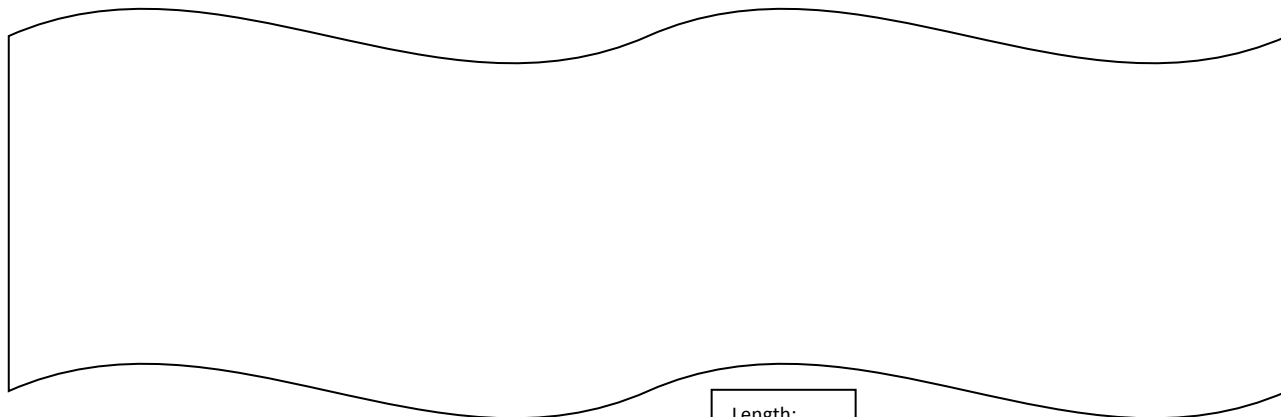
Name of Business \_\_\_\_\_

Applicant Name \_\_\_\_\_ Phone \_\_\_\_\_

Business Address \_\_\_\_\_

Date to be installed: \_\_\_\_\_ Date to be removed: \_\_\_\_\_

Purpose of Display \_\_\_\_\_



Height:  
\_\_\_\_\_

Length:  
\_\_\_\_\_

Size of Banner: \_\_\_\_\_

Banner Material: \_\_\_\_\_

### Property Owner Information\*

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

\* Provide official stamp and/or letter of approval from property owner

**Office Use Only**

TBP # \_\_\_\_\_

Grand Opening Banner \_\_\_\_\_

Special Event Banner \_\_\_\_\_

Removal Date \_\_\_\_\_

1	2	3

PAID (\$50.00 Fee)

Code Enforcement \_\_\_\_\_

## Temporary Banner Regulations

<b>Number:</b>	Maximum of one (1) banner permitted per business. Pennants permitted on building face with prior approval. Flags prohibited.
<b>Size:</b>	Maximum width of three (3) feet and maximum length of fifteen (15) feet
<b>Material:</b>	#12 canvas, plastic, PVC, or similar material
<b>Design:</b>	Recommendations – top and bottom edges shall have a 1 ½ inch hem with ¼ inch rope to prevent eyelets from ripping out. Top and bottom edges shall have metal reinforced eyelets. Outside eyelets are to be spaced 24 inches center to center; interior eyelets spaced at 2 foot intervals along top and bottom edges. Inside dimensions of eyelets are to be a minimum of 3/8 inch and no larger than ½ inch in diameter.
<b>Location:</b>	The banner may be displayed ONLY on the BUILDING FACE. Placement on the parapet, roof and landscaping is prohibited.
<b>Duration:</b>	Banners are permitted for a maximum period of thirty (30) days, three (3) times per calendar year. There shall be a minimum period of thirty (30) days between permits.
<b>Permits:</b>	A permit is required prior to installation. The applicant shall complete the reverse side of this form and sign below. The applicant shall submit this completed permit application together with a fee of \$50.
<b>Penalty:</b>	Any business displaying a banner without first obtaining a permit is subject to a double fee.

### Submittal Requirements

- Application fee of \$50 (Make checks payable to City of Bell Gardens)
- Two (2) copies of banner sign plan (include information about the color, text and size of banner)
- Two (2) conceptual drawings showing where the banner will be placed; photos permitted

### Signatures and Acknowledgements

I hereby certify that all the information contained in this permit, including all required plans and other submission materials is, to the best of my knowledge and belief, true and correctly represented. I further acknowledge that the approval of this permit is discretionary, and the use applied for is not allowed by right. I understand that any approval may be revoked if any of the conditions of approval are not satisfied. By signing this form, the applicant and property owner acknowledge and agree to all the conditions imposed by this permit.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

#### Office Use Only

Approved      Issued by \_\_\_\_\_

Denied      Approved by \_\_\_\_\_

#### Remarks/Additional Conditions of Approval:

1. The City of Bell Gardens Temporary Banner Permit sticker shall be placed in the lower right hand corner.
2. \_\_\_\_\_
3. \_\_\_\_\_

Date of TBP Expiration \_\_\_\_\_ Date of Next Possible TBP \_\_\_\_\_